FEES AND CHARGES (MISCELLANEOUS PROVISIONS) ACT, 2022____

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- 2. Rate of fees and charges

Revision of Fees and Charges

- 3. Annual adjustment of fees and charges
- 4. Review of fees and charges

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Ministries, Departments and Agencies authorised to Collect Fees and Charges

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Rate of Fees and Charges for a Ministry, Department or Agency



THE ONE THOUSAND AND EIGHTIETH

ACT

OF THE PARLIAMENT OF THE REPUBLIC OF GHANA ENTITLED

FEES AND CHARGES (MISCELLANEOUS PROVISIONS) ACT, 2022

AN ACT to provide for fees and charges levied by Ministries, Departments and Agencies and related matters.

DATE OF ASSENT: 8th August, 2022.

PASSED by Parliament and assented to by the President

Determination of Fees and Charges

Authority to determine fees and charges

- 1. (1) The authority conferred under
 - (a) an enactment set out in the second column of the First Schedule; or
 - (b) any other enactment, to determine fees and charges is transferred to the Minister and accordingly, those enactments are amended.

- (2) Subsection (1) does not apply to a fee or charge that is
 - (a) determined and fixed by a partnership in accordance with the Public Private Partnership Act, 2020 (Act 1039); and
 - (b) fixed pursuant to the Whistleblower Act, 2006 (Act 720).

Rate of fees and charges

2. For a revenue item for a Ministry, a Department or an Agency specified in the First Column of the Second Schedule, the Ministry, Department or Agency may charge the fees specified in the Second Column of the Second Schedule.

Revision of Fees and Charges

Annual adjustment of fees and charges

3. Subject to the approval of Parliament, the Minister shall annually adjust the fees and charges specified in the Second Schedule in accordance with prevailing economic conditions.

Review of fees and charges

4)

- 4. (1) Despite section 3, the Minister may conduct a periodic review of the fees and charges levied by a Ministry, Department or Agency.
- (2) The Minister shall, in conducting the review under subsection (1), have regard to
 - (a) an improvement in the quality of service; or
 - (b) the relevance of the service; and
 - (c) whether the provision of the service should be privatised, partially or entirely.
- (3) The Minister may, for the purpose of reviewing fees and charges, cause an audit of the expenditure and revenue of a Ministry, Department or Agency.

New Fees and Charges

Submission of proposed fees and charges

5. (1) Where an enactment confers authority on a Ministry, Department or Agency to determine fees and charges, the Ministry, Department or Agency shall submit a proposal of the fees and charges to the Minister for consideration.

- (2) A newly created Ministry, Department or Agency that is empowered under an enactment to collect fees and charges shall submit proposals for the fees and charges that the Ministry, Department or Agency seeks to collect, to the Minister for consideration.
- (3) The Minister shall, on receipt of a proposal for fees and charges from a Ministry, Department or Agency, determine the fees and charges on the basis of overall Government policy.

Miscellaneous Provisions

Regulations

- 6. The Minister may, by legislative instrument, make Regulations to
 - (a) amend the First Schedule to include or exclude a Ministry, Department or Agency specified in the First Schedule;
 - (b) amend the First Schedule to include or exclude an enactment;
 - (c) review the fees and charges levied by a Ministry, Department or Agency specified in the Second Schedule; and

1.1

(d) provide for the effective implementation of this Act.

Interpretation

- 7. In this Act, unless the context otherwise requires,
 - "enactment" includes the enactments specified in the First Schedule;
 - "fees and charges" include rates or any moneys charged or levied under an enactment;
 - "Minister" means the Minister responsible for Finance; and
 - "Ministry" means the Ministry responsible for Finance.

Consequential amendment

8. The Public Financial Management Regulations, 2019 (L.I. 2378) is amended by the revocation of regulation 48.

Repeal and revocation

- 9. (1) The Fees and Charges (Miscellaneous Provisions) Act, 2018 (Act 983) is repealed.
- (2) The Fees and Charges (Miscellaneous Provisions) Instrument, 2019 (L.I. 2386) is revoked.

FIRST SCHEDULE

Ministries, Departments and Agencies authorised to Collect Fees and Charges

(sections 1(1)(a), 6(a), 6(b), and 7)

NO.	ENACTMENT	MINISTRY, DEPARTMENT OR AGENCY
1.	Air Navigation Services Agency Act, 2020 (Act 1051)	Air Navigation Services Agency
2.	Akenten Appiah-Menka University of Skills Training and Entrepreneurial Development Act, 2020 (Act 1026)	Akenten Appiah-Menka University of Skills Training and Entrepreneurial Development
3.	Arms and Ammunition Act, 1972 (NRCD 9)	Ministry of the Interior
4.	Architects Act, 1969 (N.L.C.D 357)	Architects Registration Council
5.	Atomic Energy Commission Act, 2000 (Act 588)	Ghana Atomic Energy Commission
6.	Biosafety Act, 2011 (Act 831)	National Biosafety Authority
7.	Centre for Urban Transportation Act, 2010 (Act 799)	Centre for Urban Transportation (Ministry of Local Government Decentralisation and Rural Development)
8.	Chartered Institute of Bankers Act, 2019 (Act 991)	Chartered Institute of Bankers (Ghana)
9.	Chartered Institute of Human Resource Management, Ghana Act, 2020 (Act 1020)	Chartered Institute of Human Resource Management, Ghana
.0.	Chartered Institute of Marketing, Ghana Act, 2020 (Act 1021)	Chartered Institute of Marketing, Ghana
1.	Chartered Institute of Taxation Act, 2016 (Act 916)	Chartered Institute of Taxation (Ghana)
2.	Children's Act, 1998 (Act 560)	Department of Social Welfare

13.	Citizenship Act, 2000 (Act 591)	Immigration Service
14.	Civil Proceedings (Fees and Allowances) (Amendment) Rules, 2014 (C.I. 86)	Judicial Service
15.	Civil Service Act, 1993 (PNDCL 327)	37 Military Hospital (Ministry of Defence)
		Biomedical Unit (Ministry of Health)
		Capital Investment Management Unit (Ministry of Health)
		National Cardiothoracic Centre (Ministry of Health)
		St. John Ambulance Brigade (Ministry of Health)
		Radiology Department (Ministry of Health)
		Centre for National Distance Learning and Open Schooling (Ministry of Education)
		National Nuclear Research Institute (Ministry of Environment, Science and Technology)
		Controller and Accountant-General's Department (Ministry of Finance)
		Institute of Accountancy Training (Ministry of Finance)
		Department of Co-operatives
		Opportunities Industrialisation Centre (Ministry of Employment and Labour Relations)
		Department of Feeder Roads (Ministry of Works and Housing)
		Department of Public Housing Loan Scheme Board (Ministry of Works and Housing)

Department of Rural Housing (Ministry of Works and Housing)

Department of Urban Roads (Ministry of Works and Housing)

Hydrological Services Department (Ministry of Works and Housing)

Department of Parks and Gardens (Ministry of Local Government Decentralisation and Rural Development)

Efua Sutherland Children's Park (Ministry of Gender, Children and Social Protection)

Ghana News Agency (Ministry of Information)

Information Services Department (Ministry of Information)

Ghana-Kofi Annan Centre of Excellence in Information Communication Technology (Ministry of Communication)

Government Technical Training Centre (Ministry of Transport)

Ghana Regional Appropriate Technology and Industrial Services Foundation (Ministry of Trade and Industry)

Hotel, Catering and Tourism Training Institute (Ministry of Tourism, Arts and Culture)

Human Resources Development and Management Directorate (Ministry of Food and Agriculture)

Police Hospital (Ministry of the Interior)

Animal Production Department (Ministry of Food and Agriculture)

Veterinary Services Department (Ministry of Food and Agriculture)

Institute of Technical Supervision (Office of the Head of Civil Service)

		Management Service Division (Office of the Head of Civil Service)
		Ghana Book Development Council (Ministry of Education)
		Ghana School of Surveying and Mapping (Ministry of Education)
16.	Civil Service (Ministries) Instrument, 2021 (E.I. 12)	Ministry of National Security
	Instrument, 2021 (B.I. 12)	Ministry of Finance
		Ministry of Trade and Industry
		Ministry of Defence
		Ministry of the Interior
		Ministry of Foreign Affairs and Regional Integration
		Office of the Attorney-General and Ministry of Justice
		Ministry of Local Government, Decentralisation and Rural Development
		Ministry of Parliamentary Affairs
		Ministry of Communications and Digitalisation
		Ministry of Food and Agriculture
		Ministry of Energy
		Ministry of Education
		Ministry of Health
		Ministry of Lands and Natural Resources
		Ministry of Roads and Highways
		Ministry of Works and Housing
		Ministry of Transport

		Ministry of Fisheries and Aquaculture Development
		Ministry of Railway Development
		Ministry of Sanitation and Water Resources
		Ministry of Tourism, Arts and Culture
		Ministry of Gender, Children and Social Protection
		Ministry of Chieftaincy and Religious Affairs
		Ministry of Environment, Science, Technology and Innovation
		Ministry of Employment and Labour Relations
		Ministry of Information
		Ministry of Youth and Sports
17.	C.K. Tedam University of Technology and Applied Sciences Act, 2019 (Act 1000)	C.K. Tedam University of Technology and Applied Sciences
18.	Coastal Development Authority Act, 2017 (Act 961)	Coastal Development Authority
19.	Colleges of Education Act, 2012 (Act 847)	Colleges of Education
20.	Community Water and Sanitation Agency Act, 1998 (Act 564)	Community Water and Sanitation Agency
21.	Companies Act, 2019 (Act 992)	Office of the Registrar of Companies
22.	Complementary Education Agency Act, 2020 (Act 1055)	Complementary Education Agency
23.	Consular Fees Act, 1964 (Act 231)	Immigration Service
24.	Copyright Act, 2005 (Act 690)	Copyright Office

25.	Council for Law Reporting Act, 1972 (NRCD 64)	Council for Law Reporting
26.	Council for Scientific and Industrial Research Act, 1996 (Act 521)	Council for Scientific and Industrial Research
27.	Creative Arts Industry Act, 2020 (Act 1048)	Creative Arts Agency
28.	Data Protection Act, 2012 (Act 843)	Data Protection Commission
29.	Development and Classification of Film Act, 2016 (Act 935)	National Film Authority
30.	Driver and Vehicle Licensing Authority Act, 1999 (Act 569)	Driver and Vehicle Licensing Authority
31.	Education Regulatory Bodies Act,	1. Ghana Tertiary Education Commission
521	2020 (Act 1023)	Commission for Technical and Vocational Education and Training
		3. National Teaching Council
		4. National Schools Inspectorate Authority
		5. National Council for Curriculum and Assessment
32.	Electoral Commission Act, 1993 (Act 451)	Electoral Commission
33.	Electronic Communications Act, 2008 (Act 775)	National Communications Authority
34.	Energy Commission Act, 1997 (Act 541)	Energy Commission
35	Engineering Council Act, 2011 (Act 819)	Engineering Council
36	Environmental Protection Agency Act, 1994 (Act 490)	Environmental Protection Agency
37	Export and Import Act, 1995 (Act 503)	Ministry of Trade and Industry
38	Factories, Offices and Shops Act, 1970 (Act 328)	Department of Factories Inspectorate
-). Fisheries Act, 2002 (Act 625)	Fisheries Commission

40	Forestry Commission Act, 1999 (Act 571)	Wildlife Division, Forestry Commission
		Timber Industry Development Division
41	Free Zones Act, 1995 (Act 504)	Ghana Free Zones Board
42	. Gaming Act, 2006 (Act 721)	Gaming Commission
43	Geographic Indications Act, 2003 (Act 659)	Registrar-General's Department
44.	Ghana Broadcasting Corporation Act, 1968 (NLCD 226)	Ghana Broadcasting Corporation
45.	Ghana Civil Aviation Act, 2004 (Act 678)	Ghana Civil Aviation Authority
46.	Ghana Communication Technology University Act, 2020 (Act 1022)	Ghana Communication Technology University
47.	Ghana Enterprises Agency Act, 2020 (Act 1043)	Ghana Enterprises Agency
48.	Ghana Export Promotion Authority Act, 1969 (Act 396)	Ghana Export Promotion Authority
49.	Ghana Health Service and Teaching Hospitals Act, 1996 (Act 525)	Ghana Health Service
	, , , , , , , , , , , , , , , , , , , ,	Komfo Anokye Teaching Hospital
		Korle Bu Teaching Hospital
		Tamale Teaching Hospital
		Cape Coast Teaching Hospital
50.	Ghana Highway Authority Act, 1997 (Act 540)	Ghana Highway Authority
51.	Ghana Infrastructure Investment Fund, 2014 (Act 877)	Ministry of Finance
52.	Ghana Integrated Aluminium Development Corporation Act, 2018 (Act 976)	Ghana Integrated Aluminium Development Corporation
3.	Ghana International Trade Commission Act, 2016 (Act 926)	Ghana International Trade Commission

54.	Ghana Investment Promotion Centre Act, 2013 (Act 865)	Ghana Investment Promotion Centre
55.	Ghana Library Authority Act, 1970 (Act 327)	Ghana Library Authority
56.	Ghana Maritime Authority Act, 2002 (Act 630)	Ghana Maritime Authority
57.	Ghana Meteorological Agency Act, 2004 (Act 682)	Ghana Meteorological Agency
58.	Ghana National Fire Service Act, 1997 (Act 537)	Ghana National Fire Service
59.	Ghana National Service Scheme Act, 1980 (Act 426)	National Service Secretariat
60.	Ghana National Theatre Act, 1991	Abibigroma Theatre Company
	(PNDCL 259)	National Theatre of Ghana
		National Symphony Orchestra
61.	Ghana Ports and Harbours Authority Act, 1986 (PNDCL 160)	Ports and Harbours Authority
62.	Ghana Revenue Authority Act, 2009 (Act 791)	Ghana Revenue Authority
63.	Ghana Shipping Act, 2003 (Act 645)	Ghana Shippers Authority
64.	Grains Development Authority Act, 1970 (Act 324)	Grains Development Authority
65.	Health Institutions and Facilities Act, 2011 (Act 829)	Health Facilities Regulatory Agency
66.	Health Professions Regulatory	Allied Health Professional Council
	Bodies Act, 2013 (Act 857)	Ghana College of Nurses and Midwives
		Ghana College of Pharmacists
		Ghana College of Physicians and Surgeons
		Medical and Dental Council
		Pharmacy Council
		Psychological Council
67	. Immigration Service Act, 2016 (Act 908)	Immigration Service

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68	Institute of Chartered Accountants Ghana Act, 2020 (Act 1058)	Institute of Chartered Accountants, Ghana
69	. Insurance Act, 2021 (Act 1061)	National Insurance Commission
70	Kwame Nkrumah University of Science and Technology, Kumasi Act, 1961 (Act 80)	Kwame Nkrumah University of Science and Technology
71	. Labour Act, 2003 (Act 651)	Labour Commission
<u> </u>		Labour Department
72	(Act 767)	Lands Commission
73	Law Reform Commission Act, 2011 (Act 822)	Law Reform Commission
74.	Legal Aid Commission Act, 2018 (Act 977)	Legal Aid Commission
75.	Legal Profession Act, 1960 (Act 32)	General Legal Council (Ghana School of Law)
76.	Marriages Act, 1884 – 1885 (CAP 127)	Registrar-General's Department
77.	Middle Belt Development Authority Act, 2017 (Act 962)	Middle Belt Development Authority
78.	Mental Health Act, 2012 (Act 846)	Accra Psychiatric Hospital
		Ankaful Hospital
		Pantang Hospital
79.	Minerals and Mining Act, 2006	Minerals Commission
	(Act 703)	Office of the Administrator of Stool Lands
80.	Narcotics Control Commission Act, 2020 (Act 1019)	Narcotics Control Commission
81.	National Ambulance Service Act, 2020 (Act 1041)	National Ambulance Service
82.	National Blood Service Act, 2020 (Act 1042)	National Blood Service
83.	National Commission on Culture	Centres for National Culture
	Act, 1990 (PNDCL 238)	Bureau of Ghana Language

		National Commission on Culture
		W.E.B. Du Bois Memorial Centre
84.	National Communications Authority Act, 1996 (Act 524)	National Communications Authority
85.	National Disaster Management Organisation Act, 2016 (Act 927)	National Disaster Management Organisation
86.	National Film and Television Institute Act, 1978 (SMCD 151)	National Film and Television Institute
87.	National Health Insurance Act, 2012 (Act 852)	National Health Insurance Authority
88.	National Identification Authority Act, 2006 (Act 707)	National Identification Authority
89.	National Information Technology Agency Act, 2008 (Act 771)	National Information Technology Agency
90.	National Museum Act, 1969 (N.L.C.D 387)	Ghana Museums and Monuments Board
		Kwame Nkrumah Memorial Park
91.	National Pensions Act, 2008 (Act 766)	National Pensions Regulatory Authority
92.	National Petroleum Authority Act, 2005 (Act 691)	National Petroleum Authority
93.	National Road Safety Authority Act, 2019 (Act 993)	National Road Safety Authority .
94.	National Vocational Training Act, 1970 (Act 351)	National Vocational Training Institute
95.	National Youth Authority Act, 2016 (Act 922)	National Youth Authority
96.	Northern Development Authority Act, 2017 (Act 963)	Northern Development Authority
97.	Nuclear Regulatory Authority Act, 2015 (Act 895)	Nuclear Regulatory Authority
98	Passport and Travel Certificate Act 1967 (N.L.C.D. 155),	Ministry of Foreign Affairs and Regiona Integration

99.	Payment Systems and Services Act, 2019 (Act 987)	Bank of Ghana (Ministry of Finance
100	Petroleum Commission Act, 2011 (Act 821)	Petroleum Commission
101	. Petroleum Hub Development Corporation Act, 2020 (Act 1053)	Petroleum Hub Development Corporation
102	Plant and Fertiliser Act, 2010 (Act 803)	Plant Protection and Regulatory Service Directorate
103	Plant Variety Protection Act, 2020 (Act 1050)	Registrar-General's Department
104	Police (Private Security Organisation) Regulations, 1992 (L.I. 1571)	Ministry of the Interior
105	Police Service Act, 1970 (Act 350)	Criminal Investigations Department
		Police Service (Administration)
106.	Postal and Courier Services Regulatory Commission Act, 2003 (Act 648)	Postal and Courier Services Regulator Commission
107.	Presidential Office Act, 1993 (Act 463)	Office of the Chief of Staff
108.	Prisons Service Act, 1972 (NRCD 46)	Ghana Prisons Service
109.	Public Health Act, 2012 (Act 851)	Food and Drugs Authority
100.	Public Procurement Act, 2003 (Act 633)	Public Procurement Authority
111.	Public Records and Archives Administration Act, 1997 (Act 535)	Public Records and Archives Administration Department
112.	Public Servants (Housing Loans Scheme) Act, 1975 (NRCD 319)	Public Servants Housing Loans Schem Board
113.	Public Services Commission Act, 1994 (Act 482)	Public Services Commission
114.	Railways Act, 2008 (Act 779)	Ghana Railway Development Authority

115.	Real Estate Agency Act, 2020 (Act 1047)	Real Estate Agency Council
116.	Registration of Births and Deaths Act, 2020 (Act 1027)	Births and Deaths Registry
117.	Registration of Business Names Act, 1962 (Act 151)	Registrar-General's Department
118.	Renewable Energy Act, 2011 (Act 832)	Ministry of Energy
119.	Rent Act, 1963 (Act 220)	Rent Control Department
120.	Right to Information Act, 2019 (Act 989)	Right to Information Commission
121.	Road Fund Act, 1997 (Act 536)	Road Fund Secretariat
122.	Road Traffic Act, 2004 (Act 683)	National Road Safety Authority
122.		Driver Vehicle Licensing Authority
123.	Securities Industry Act, 2016 (Act 929)	Securities and Exchange Commission
124.	Specialist Health Training and Plant Medicine Research Act, 2011 (Act 833)	Centre for Scientific Research into Plant Medicine Nursing and Midwifery Council of Ghana
125	. Simon Diedong Dombo University of Business and Integrated Development Studies Act, 2019 (Act 1001)	Simon Diedong Dombo University of Business and Integrated Development Studies
126	Sports Act, 2016 (Act 934)	Sports Authority
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128	1.Covernance	State Interests and Governance Authority
129		Statistical Service
13	0. Students Loan Trust Fund Act, 2011 (Act 820)	Students Loan Trust Fund
13	1. Survey Act, 1962 (Act 127)	Geological Survey Department

13:	 Technical Universities Act, 2016 (Act 922) 	Accra Technical University
	(4.00.722)	Bolgatanga Technical University
		Cape Coast Technical University
		Ho Technical University
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133.	Tree Crops Development Authority Act, 2019 (Act 1010)	Tree Crops Development Authority
134.	Tourism Act, 2011 (Act 817),	Ghana Tourism Authority
···		Hotel, Catering and Tourism Training Institute
135.	Traditional Medicine Practice Act, 2000 (Act 575)	Traditional Medicine Practice Council
136.	University of Cape Coast Act, 1992 (PNDCL 278)	University of Cape Coast
137.	University for Development Studies Act, 1992 (PNDCL 279)	University for Development Studies
138.	University of Education Act, 2004 (Act 672)	University of Education, Winneba
139.	University of Energy and Natural Resources Act, 2011 (Act 830)	University of Energy and Natural Resources
140.	University of Environment and Sustainable Development Act, 2015 (Act 898)	University of Environment and Sustainable Development
41.	University of Ghana Act, 2010 (Act 806)	University of Ghana
42.	University of Health and Allied Sciences Act, 2011 (Act 828)	University of Health and Allied Sciences

143.	University of Media, Arts and Communication Act, 2020 (Act 1059)	University of Media, Arts and Communication
144.	University of Mines and Technology, Act, 2004 (Act 677)	University of Mines and Technology
145.	University of Professional Studies Act, 2012 (Act 850)	University of Professional Studies
146.	Water Resources Commission Act, 1996 (Act 522)	Water Resources Commission

SECOND SCHEDULE

Rate of Fees and Charges for a Ministry, Department or Agency (sections 2, 3 and 6(c))

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2114 - 2125
MINISTRY OF GENDER, CHILDREN AND SOCIAL PROTECTION
Central Adoption Authority

MINISTRY OF EDUCATION	
NATIONAL SCHOOLS INSPECTORATE AUTHOR	RITY (NASIA)
REVENUE ITEMS	APPROVED FEES AND CHARGES (GH¢)
School Registration for Public/Private Schools Offering GES Curricular	
Registration of Schools	2,875.00
Application Fee (one off)	575.00°
Letter of Introduction	58.00
Application for Authorization to operate as a School	230.00
School Establishment (Verification Inspection for Prospective School Proprietors seeking to establish a new school) – Within the City	5,193.00
School Establishment (Verification Inspection for Prospective School Proprietors seeking to establish a new school) – outside city	5,193.00 plus travel cost
Administrative Charges (Public/Private Schools)	
Non Compliance	6,900.00
Operating without a License	10 x (registration fee)
Late Registration	173.00
Administrative Charges (International Curricular Schools)	
Non Compliance	6,900.00
Operating without a License	10 x (registration fee)
Late Registration	1,438.00
MINISTRY OF EDUCATION	
NATIONAL SERVICE SCHEME	
REVENUE ITEMS	APPROVED FEES AND CHARGES (GH¢)
Administrative Fee	20% of Service Allowance
Postings Registration Fee	40.00
Study Leave Personnel (Service Charge)	10% of Service Allowance
Processing Fee for Exemption Certificate	200.00

MINISTRY OF EDUCATION			
AKENTEN APPIAH-MENKA UNIVERSITY OF SKIILS TRAINING AND ENTREPRENEURIAL DEVELOPMENT			
REVENUE ITEMS	APPROVED FEES AND CHARGES (GH¢)		
UNDERGRADUATE - REGULAR FRESHERS - HUMANITIES			
Academic Facilities	200.00		
 Examination	245.00		
Matriculation/Admission	165.00		
Registration	350.00		
Identity Card	70.00		
Hand Book	23.00		
Medical Examination	117.00		
Sanitation	27,00		
Physical Development Levy	58.00		
Maintenance Fee	23.00		
ICT Training & Facilities	148.00		
ICT Facility User Fee	93.00		
Library			
Sports	23.00		
Work Place Experience Learning	65.00		
Hall Afiliation	20.00		
nali Ailialion	20.00		
UNDERGRADUATE -REGULAR FRESHERS - SCIENCE			
Academic Facilities	293.00		
Examination	245.00		
Matriculation/Admission	165.00		
Registration	350.00		
Identity Card	70.00		
Hand Book	23.00		
Medical Examination	117.00		
Sanitation	27.00		
Physical Development Levy	58.00		
Maintenance Fee	23.00		
ICT Training & Facilities	148.00		